

**REPORT TO:** PEOPLE SCRUTINY COMMITTEE  
**Date of Meeting:** 6 SEPTEMBER 2018  
**Report of:** Chief Finance Officer  
**Title:** 2018/19 Budget Monitoring Report – Quarter 1

**Is this a Key Decision?**

No

**Is this an Executive or Council Function?**

Executive

**1. What is the report about?**

This report advises Members of any material differences, by management unit, between the 2018/19 approved budget and the current outturn forecast in respect of the People Scrutiny Committee revenue and capital budgets.

Potential areas of budgetary risk are also highlighted in this report, so that Members are aware that certain budgets have been identified as being vulnerable to factors beyond the control of the Council, which may result in potential deviations from budget, and are therefore subject to close monitoring by officers.

**2. Recommendations:**

**That Members of People Scrutiny Committee assure themselves that satisfactory actions are being undertaken by Officers to address the key areas of budgetary pressure, as highlighted in this report.**

**3. Reasons for the recommendation:**

Local authorities have a statutory duty to set and monitor their budgets during the year and to take any actions necessary because of potential overspending or potential shortfalls in income. Members are therefore presented with a quarterly financial update in respect of People Services.

**4. What are the resource implications including non financial resources**

The financial resources required to deliver People Services during 2018/19 are set out in the body of this report.

**5. Section 151 Officer comments:**

There are no significant variances to report. Close monitoring will continue throughout the year and any issues brought to Members attention at the earliest opportunity. Members are reminded that it is their responsibility to take action where there are variations from budget, which will impact on the financial position of the Council.

**6. What are the legal aspects?**

Part 2 of the Local Government Act 2003 provides the legislative framework for the process of setting and managing budgets. In particular, Section 28 of the 2003 Act requires local authorities to monitor their budgets during the financial year.

**7. Monitoring Officer's comments:**

This report raises no issues for the Monitoring Officer.

## 8. Report Details:

### Budget Monitoring – Quarter 1

#### 8.1 Key Variations from Budget

No significant variances or issues concerning expenditure or income have arisen for this committee this quarter.

#### 9. Capital Budget Monitoring – First Quarter

To report the current position in respect of the People Capital Programme and to update Members with any anticipated cost variances, acceleration of projects or slippage of schemes into future years.

#### 9.1 Revisions to the People Capital Programme

The 2018/19 Capital Programme was last reported to Corporate Services Scrutiny Committee on 28 June 2018. Since that meeting the following changes have been made to the programme:

Description	£	Approval/Funding
<b>Capital Programme, as reported to Corporate Services Scrutiny Committee, 28 June 2018</b>	<b>1,187,770</b>	
Disabled Facilities Grants	4,890	Adjust budget to match actual funding awarded from the Better Care Fund
<b>Revised Capital Programme</b>	<b>1,192,660</b>	

#### 9.2 Performance

The current People Capital Programme is detailed in Appendix 2. The appendix shows a total spend of £93,392 in 2018/19 during the first three months of the year.

#### 9.3 Capital Variances from Budget

No significant variances or issues concerning expenditure have arisen for this committee.

#### 9.4 Capital Budgets Deferred to 2019/20

No significant amounts have been identified as being wholly or partly deferred to 2019/20 and beyond.

#### 10. How does the decision contribute to the Council's Corporate Plan?

People Committee contributes to 5 key purposes, as set out in the Corporate Plan:  
Customer access to help me with my housing and financial problem, make it easy for me to pay, provide suitable housing and be a good landlord.

#### 11. What risks are there and how can they be reduced?

Areas of budgetary risk are highlighted in this report. The key areas of budgetary risks within People Scrutiny Committee are attached as Appendix 3, for reference.

#### 12. What is the impact of the decision on equality and diversity; health and wellbeing; safeguarding children, young people and vulnerable adults, community safety and the environment?

The revenue service costs reported to this Committee help support the provision of temporary accommodation, housing advice, licensing of houses of multiple occupation, new

affordable housing within the City and the administration of housing benefits. All these services have a positive impact on the health and wellbeing of residents, in particular those in housing need.

In terms of capital expenditure, the 2018/19 capital programme helps facilitate disabled adaptations and provide loans to return properties to a habitable standard. The capital schemes have a positive impact of the health and wellbeing of residents.

**13. Are there any other options?**

No

**DAVE HODGSON**  
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**Local Government (Access to Information) Act 1972 (as amended)**

**Background papers used in compiling this report:**

None

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